

## **FVUUF Board Planning Task Force Report**

May 11, 2010

### Background

At the March 16, 2010 meeting of the Fellowship Board, a Planning Task Force was established and charged with clarifying how planning should happen at the Fellowship. Specifically, the Task Force was charged with:

- Revising End Statement 7
- Creating a job description for the Planning Committee
- Defining the Long-Range Planning process
- Clarifying the timeline and defining terms
- Defining the Governing Board's role in planning
- Being mindful of Policy Governance implications

The Task Force was co-chaired by Theresa Hannah and Rick Krumwiede, and members also included Debra Cronmiller, Miriam Douglas, and Rev. Dottie Mathews. The Task Force held four meetings and engaged in extensive discussion about how to optimize the Fellowship's planning efforts in a Policy Governance environment. It readily became clear to the group that the task was larger than originally anticipated, especially because there is little understanding of Policy Governance, planning processes, and planning terminology among members of the Fellowship. Consequently, the Task Force has attempted to fulfill its charge by documenting a proposed planning model, crafting a Crystal Ball Committee job description, and by making additional recommendations related to planning at the Fellowship. It is the Task Force's hope that its recommendations will ensure that planning is done well and will make processes and results more accessible to the membership.

### Recommendations

The Planning Task Force recommends that:

1. The Board approve the attached job description for the Crystal Ball Committee.
2. The Board adopt the attached planning model for the Fellowship.
3. The appropriate Board Policy, perhaps GP-3, be modified to articulate the Board's responsibility for guiding the Fellowship into the future, making sure that the vision and all plans are developed in concert with, and reflective of, the needs and desires of the membership.
4. The Crystal Ball Committee report quarterly at regular Board meetings except in Year 2 of the 5-year planning cycle (i.e., not when the Committee is developing a new 5-Year Plan).
5. The current Ends Statements (EN-4) be moved to become part of the Vision (EN-2) and that the Pillars in the current Long-Range Plan become our Ends Statements.
6. A process to create new Vision and Mission Statements be conducted in 2010-2011 and that a process to create a new 5-Year Plan be conducted in 2011-2012.
7. The Fellowship be intentional about using consistent language when talking about planning elements and processes in order to facilitate better understanding by the membership.