

Adult Faith Formation Committee Member Position Description

Purpose of position

To help plan programming and assist with the Wellspring adult faith formation program, as well as support other adult faith formation, such as single offerings by ministers, staff, or lay leaders, or Journey Groups.

Responsibilities

1. Attend committee meetings.
2. Assist with program selection for Wellspring and other adult faith formation programming.
3. Assist at Wellspring sessions on rotational basis.
4. Send confirmation and thank you emails to program leaders.
5. Support the recruitment and training of Journey Group leaders.
6. Support the advertisement and recruitment of Journey Group participants.
7. Help ensure that committee's work is centered on the Fellowship mission.

Qualifications

1. Strong interest in programming for adults.
2. Good organizational skills.
3. Flexibility.
4. Ability to work collaboratively with committee members and staff.
5. Ability to contact a variety of people, including those you may not have met.

Amount of Time Required

The amount of time varies depending on the month. Expect to put in 2-3 hours per month, with the possibility of more during the planning season.

Length of Commitment

Our hope and expectation is that a committee member will make a one year commitment which can be renewed indefinitely.

Training and support provided

New committee members will receive necessary training and support from the Committee Chair, other members and Senior Minister, as needed.

Responsible to

Committee Chair and Senior Minister