

## **GENEROSITY & ENGAGEMENT MINISTRIES TEAM (GEM) MEMBER**

### **Position Description**

#### **Purpose of the Position:**

To collaborate with and support the Executive Team (XT) and Board in order to:

- Monitor and help to grow financial generosity in the congregation;
- Focus on the short-, medium-, and long-term financial health of the Fellowship;
- Support the engagement of our membership, including newcomers, new members, existing members, and longtimers.
- Work as a whole team, and serve on subteams to implement the tasks required for various generosity and engagement programs.

#### **Responsibilities:**

- Attend monthly meetings with the whole team, and any sub-team meetings as appropriate for the program you are focusing on;
- Work independently or with subteams as needed to implement tasks;
- Be available to each other and the XT and Board as appropriate via email and phone; read/listen and respond to messages in a timely manner;
- Participate in events or PR materials to provide a “Fellowship face” to the generosity and engagement efforts.

#### **Qualifications and Team Structure:**

The GEM strives to maintain a membership of 10 members, with a minimum of 6 members and one member serving as chair.

GEM members must be active, ongoing participants of the Fellowship with a commitment to the long-term flourishing of the congregation as a whole. The GEM strives for a balance of longer-term and newer Fellowship members, and those with varying connections to the Fellowship community (eg, RE parents, former board members, choir, etc.).

They will have interpersonal skills that allow them to speak or write to members and friends of the Fellowship about sensitive issues of giving time, talent, and treasure (money). GEM members are expected to maintain strict confidentiality and will be required to sign a confidentiality agreement. They will be reliable and able to follow through on tasks in a timely manner.

GEM members support the Fellowship with their time, talent and finances, and they must be able and willing to share personally (in private, small group, or public settings) why they give to the Fellowship of their time, talent, and finances, and through volunteering, to the Fellowship.

#### **Amount of Time Required, Length of Commitment:**

GEM members typically devote about 2-4 hours a month to this role, perhaps more when the sub-team they are on is focusing on their task. Two years, with the possibility of renewal.

#### **Training and Support Provided by:**

The XT with support from UUA staff and/or outside consultants. Training includes but is not limited to an annual half-day retreat for training and/or focusing on the coming year's goals.